**ERBISTOCK AND EYTON COMMUNITY COUNCIL**

**Minutes of the Annual Meeting held Tuesday 7th June 2022 at 7.30pm**

**At The Boat, Erbistock**

**Present; - Councillors John Evans (Chairman), Glenys Matthews, Sarah Cooke and also the Clerk Liz Lewis and County Councillor John Pritchard.**

**Election of Chair for 2022/2023**

**Councillor John Evans was re-elected as Chairman. Proposed by Councillor Matthews and seconded by Councillor Cooke.**

**AGENDA**

1. **Apologies -Vicki Cooper, Charles Barnett. Declarations of Office had been signed by all current Councillors.**
2. **A declaration of Interest – None**
3. **Minutes of the meeting held on Monday 7th March 2022 - These were agreed as a true and correct record, and were signed by the Chairman.**
4. **Matters Arising – Councillor Matthews reported that Eyton School was thrilled with The Jubilee Cake donated by The Community Council, and that the cake made by Susan Thomas was truly magnificent. The pupils had had a wonderful day including “Royal Stories” from Councillor Barnett and a visit by the newly elected Mayor, a Royal Coach and a party tea. All in all it was a day to remember.**
5. **Police Matters – PCSO Dean Sawyer was unable to attend as he was on Annual Leave, but had emailed his most recent monthly report which detailed only his visit to a worried resident.**
6. **Review of Annual Accounts and Annual Audit Return. - All documents had previously been circulated to Councillors for scrutiny – no issues raised. The Internal Auditor raised no issues. It was greed that that The Clerk (RFO) and the Chairman should sign them as correct enabling the Clerk to complete the next steps in the process and forward the documents on to the Wales Audit Office and display the necessary notices on the website and the notice boards.**
7. **Audit Report 2021/2022 – Not yet returned from Wales Audit Office due to backlog.**
8. **Review of Income and Expenditure**

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| **Bank balances as at 18/05/2022** | **£** |
| **Community Account (Current)** | **1830.78**  |
| **Business Manager Account** | **217.38** |
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| **PAYMENTS made since last meeting** |  |
| **One Voice Wales Membership** | **78.00** |
| **Zurich Municipal Insurance** | **163.52** |
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| **PAYMENTS TO BE AGREED** | **£** |
| **Clerk’s wages (April to June 2022)** | **152.88** |
| **Susan Thomas for Jubilee cake** | **90.00** |
| **Eyton W.I. donation** | **100.00** |
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**It was noted that 2 cheques issued from 2021/2022 had not yet been presented for payment but that the Clerk had been in contact with both to expedite their payment.**

**It was also noted that The Internal Auditor (Julia Lewis) had declined the offer of payment for her services.**

1. **Appointment of new co-signatory on Bank Mandate Farm. - It was agreed that Councillor Cooke replace previous second signatory on the bank mandate. Clerk to action necessary forms.**
2. **Co-Option of New Councillors. - Following the decision of Councillors Thomas and Blakemore not to stand for re-election in May elections the Community Council would be required to Co-Opt 2 new councillors. The Clerk would advertise the post on the website and the noticeboards in the appropriate manner as required and it was agreed to post it on The Community Council’s Facebook page as well to reach as widely as possible. It was hoped that the posts would be filled by the next meeting in September.**
3. **Planning Applications – 2 New Applications had been received -:**
* **Crymbal Farm, Crabtree Green. P/2022/0443. 18/05/22. Erection of above ground slurry store. PENDING**
* **Erbistock Hall, Erbistock. P/2022/0480. 25/05/22. Construction of Swimming Pool. PENDING**
* **Coed Derwen, Erbistock P/2021/250 REMAINED PENDING**
1. **County Councillor’s Report –John Pritchard reported that even though many of the potholes had been filled he still had quite a long list of more to do. Most recently the potholes on Manley Hall Lane had been filled due to a disabled access issue. The subsidence problem along Purcell’s Lane was still under review though some reflectors had been put in place. There was also an ongoing review of the crossroads of the lane crossing the A528 heading to Eyton Hall Lane due to a resident’s complaint. The Chairman highlighted that only some of the potholes on Eyton Hall lane had been filled John Pritchard agreed to expedite the conclusion of this work. Councillor Cooke also raised the issue again of the very poor/dangerous condition of the boardwalks along the river public pathways from Tinker’s Brook to The Boat. Although some contact had been made the issue had not been addressed. JP to look into. He also indicated that there were changes happening in the Highways Dept. currently which may have an effect on the works programme. The blocked gulley on Purcell’s Lane also remained on the to do list.**
2. **Request for Donation by Eyton W.I- It was agreed to donate £100.00 to Eyton W.I. to help with costs, as it is the only social club in the area.**
3. **Correspondence**
* **A letter of thanks had been received by The Wales Air Ambulance for the donation.**
* **Jim Wild had emailed that he would be happy to continue as the Community Council’s representative on The Dame Dorothy Jeffries Charity as he is also Chairman of the Committee. The Council approved.**
1. **Any Other Business – It was agreed that the upstairs private meeting room at The Boat Inn had proved to be an excellent venue for the Community Council meeting. The Clerk would liaise with the manager and also Eyton School about future meetings.**
2. **Date and time of next meeting – This was agreed to be Monday 19th September 2022 at 7.30pm**

**Signed as a true and correct record………………………………………………………………………..**

**Chairman**

**Date…………………………………………………..**